

HOMEOWNERS ASSOCIATION OF CARRIAGE LAKE IN LITTLE RIVER, SC

Mail or Deliver Your Application to: The Beach & Company, 625 Sea Mountain Highway, North Myrtle Beach, SC 29582
(843) 273-3009 hoa@thomasrealestate.com

ARCHITECTURAL CHANGE REQUEST FORM

Date of Request: _____

Property Owner Telephone: _____

Property Address: _____

Email Address: _____

TYPE OF CHANGE:	APPLICATION CHECKLIST:
<input type="checkbox"/> Landscape	<input type="checkbox"/> Sign and Date
<input type="checkbox"/> Fence/Wall	<input type="checkbox"/> Property Survey / Drawing (as required)
<input type="checkbox"/> Painting House/Trim	<input type="checkbox"/> Contractor's License / Insurance (as required)
<input type="checkbox"/> Structural Modifications	<input type="checkbox"/> Copy of Contract or Work Estimate
<input type="checkbox"/> Storage Shed	<input type="checkbox"/> Scheduled Completion Date
<input type="checkbox"/> Other	<input type="checkbox"/> Color / Material Samples (as required)

For requirements: [The Handbook of Architectural Standards for CARRIAGE LAKE HOMEOWNERS ASSOCIATION INC.](#)

Describe Architectural Change(s): _____

Acknowledgment of Owner Applicant

I understand that I, the homeowner, must submit an application to the Association for any architectural changes. I understand that the application does not guarantee approval and any approval must be in writing and received prior to making any changes which are sought in this application. Please allow up to 30 days for ARB approval. Architectural approval does not certify the construction worthiness or structural integrity of the proposed changes.

I further understand that any digging shall require that the appropriate utilities be contacted prior to digging. I understand that I must follow all building codes, regulations, and set back requirements. I also understand that building permits may be required. I further acknowledge that I may not deviate from the plans submitted and that any new variation will require a new application.

Signature of Property Owner: _____ Date: _____

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For Association Use Only

Date Received: _____ Date Sent to Committee/Board: _____

Date Response Sent to Owner: _____ Application Status: ⁰ APPROVED ⁰ DENIED

Processed By: _____ Signature: _____