

MERRITT PARK PROPERTY OWNERS ASSOCIATION

ARCHITECTURAL REVIEW BOARD (ARB) REQUEST APPLICATION

In an effort to provide and protect each individuals homeowner rights and property value, it is required that any homeowner or group of owners considering improvements to their deeded property which affects the structure of a building common to other homeowners, or improvements which are visible from other Homes, submit a REQUEST APPLICATION to the ARB prior to initiating work on planned improvements.

Owner's Name _____ Home # _____
Address: _____ Cell # _____
Email: _____ Building/Unit # _____

What is the nature of the improvement that you propose (Example: awning installation, addition to house, porch enclosure, satellite dish, signage, landscaping, etc.) Please be specific:

Location of Improvement:

NOTE: Include site plan and drawing of improvement. In addition, in order for the ARB or Board of Directors to make a decision on your request, it is imperative that examples of the materials be included with this application, i.e., roof shingles, paint colors siding material, sample of bricking material, awning material, landscape plans, etc.

Materials that you will use for the proposed improvements:

I understand that the Architectural Review Board and the Board of Directors will act upon this request, in a timely manner. I also understand that if enough information is not included in this REQUEST APPLICATION that it may be returned to me for more information. I cannot begin this improvement until I have received written approval from the Merritt Park Architectural Board.

Homeowner Signature

Date of Request

Signature of Board Approval

Date